

Ickleford School PTA

Extraordinary Meeting

Wednesday 23rd January 2019, 7:30pm, Ickleford School

NOTES

Attendees (27 in total)

PTA OFFICERS: Racheal Pratt- Treasurer, Alison Trevelyan – Vice Chair, Sarah Taylor – Secretary

PTA COMMITTEE: James Evans, Victoria Tizzard, Judith Pooni, Helen Coote

SCHOOL REPS: Mrs S Wright – Deputy Head, Mr Adrian Speed – Governor

PTA MEMBERS/PARENTS: See attendance Sheet (18)

Item	Detail	Time
Vice Chair's Welcome	<p>Welcome and introductions</p> <p>Alison Trevelyan (AT) welcomed everyone to the meeting and provided introductions and background to the calling of the Extraordinary Meeting; noting the recent issues and challenges facing the PTA and its future and thanking all those in attendance for their support.</p>	7:30
Chairperson Election (Vice Chair)	<ul style="list-style-type: none"> Receipt of nominations <p>AT gave an update on the current situation regarding the absence of a Chair and the threat to the PTA future this had left.</p>	7:40

	<p>Receipt of two nominations, agreed to Co-Chair, formally received from Frank Gibson and Gavin Pain.</p> <ul style="list-style-type: none"> <p>Nominee presentations</p> <p>Frank and Gavin provided the floor with short presentations:</p> <p>Frank-Father of Jamie (Yr1) with two younger daughters. He is currently the Director of IT at the Royal Society of Chemistry; a self-funded charity with fundraising experience. Seeking to improve engagement and ensure succession plans are clear to include communications highlighting the impact and achievements of the committee and to ensure openness and transparency in PTA business and operations.</p> <p>Gavin-Father of Caleb (Yr2) with two younger daughters. He is currently a serving MET Police Officer and was both surprised and shocked to learn of the PTA's plight when joined the school in December 2018. In echoing Frank's sentiments Gavin is keen to keep the good work going and see the PTA continue.</p> <p>Proposal receipt and Election</p> <p>AT welcomed questions from the floor: questions focussed on perceived barriers and communications. It was concluded that efforts would be maintained to dispel myths and perceptions of the PTA, time commitments, and roles/responsibilities.</p> <p>Notion of proposal for Frank and Gavin as Co-Chairs was put forward and notion carried unanimously.</p> 	
--	--	--

<p>Constitution Review (Secretary)</p>	<ul style="list-style-type: none"> • Receipt and review discussion • Agree changes and amendments <p>Sarah Taylor (ST) led a review discussion and plan for agreed amendments of the PTA Constitution, last reviewed in 2013.</p> <p>ST took the meeting through the current constitution whilst initiating discussion around suggested changes and amendments. Proposed amendments broadly agreed with some minor adjustments to add.</p> <p>ACTION: ST to make agreed changes to constitution and this to be reviewed at each AGM going forward.</p>	<p>8:00</p>
<p>AOB/Close</p>	<p>General floor discussion about meeting and event date setting - events calendar and related communications plan and exploring other means to secure volunteers at events. The current Officers provided some information about how much of this currently works and/or what's been tried in the past. Agreed to continue to alternate meetings between Wednesdays/Thursdays for full PTA meetings to try to ensure people can attend on occasion.</p> <p>PTA Officers noted the next PTA event will be Red Diesel Band Night hosted by Hitchin Lavender on 22nd March.</p> <p>ST noted forthcoming Quiz and Curry and Mrs Wright's kind offer of the use of Yr. 5 tables for the event.</p> <p>Rachael extended request for anyone willing to become Committee Members, to provide details before leaving – 11 of those present signed up with a further attendee</p>	<p>8:30</p>



Registered Charity No. 325013

Ickleford Primary School PTA
Ickleford, Hitchin, Herts SG3 3YG
Email: pta@ickleford.herts.sch.uk

	agreeing to be added to the PTAs Helpers list. Meeting closed at 8:40pm.	
--	---	--